

Minutes

Tanque Verde Valley Fire District

The Tanque Verde Valley Fire District Governing Board
met on Wednesday, May 15, 2013 at 7:00 p.m.,
in the Tanque Verde Unified School District Board Room,
2300 N. Tanque Verde Loop Road, Tucson, AZ. 85749.

1. Roll Call

Present: Kaye Treese, Board Chairman
Robert Jones, Board Treasurer
Chief James Stoltenberg, Rural/Metro

Absent: Roger Robinson, Board Clerk

All present joined in the Pledge of Allegiance

2. Approval of April 17, 2013 Meeting Minutes

On consideration, it was moved by Treasurer Robert Jones and seconded by Chairman Treese, and being carried by a 2 to 0 vote to approve the April 17, 2013 meeting minutes as presented.

3. Fire Chief's Report

Chief Stoltenberg presented a written report to the board indicating that for the month of April Rural Metro responded to a total of 3 calls for emergency services and zero non-emergency calls. Rural Metro is 100% compliant on response times for the month of April 2013.

4. Correspondence

Chairman Treese reported receipt of the following correspondence:

- a. An official notice to the districts to notify the County Election Department if there were any items to be placed on the next election ballot. We have none at this time.
- b. Notice from Beth Ford, County Treasurer, of a complimentary training program on small government awards program. Training is offered May 7, June 18, July or September 18 on the internet for 1 hour. We need to consider this.
- c. Chairman Treese answered a request from PCWIN Staff asking for the name of the TVVFD training coordinator. We do not have or need one.
- d. Both Chairman Treese and Clerk Robinson received requests from the County Budget Department to verify contact names and phone numbers, mailing addresses, and email addresses. Both parties responded.
- e. Chairman Treese received the latest AFDA legislative report. H2572 Fire District Financial Standards is the only bill that impacts TVVFD and then only minimally. This bill will be explained fully at the AFDA conference in June.
- f. Saunders Company of Glendale sent a brochure describing the CPA, Accounting, and Auditing practices they offer.
- g. Chairman Treese received and distributed the April monthly distribution report from the County Treasurer's office.

5. Treasurer's Report

Treasurer Robert Jones informed the Board that the TVVFD began the month of April with \$247, 872.39 in the warrant account and ended the month at \$230, 390.27.

Expenditures are tracking budget.

Treasurer Jones reported that he has ordered property tags but they have not arrived yet.

Treasurer Jones reported that as of May 1, \$50,000 has been transferred by the County Treasurer from our General Account into a Capital Account as we requested.

6. Old Business

A. Thermal Imaging Equipment Status.

Chief Stoltenberg reported that the Imaging equipment, along with the battery charger, is installed on the truck and is in regular use. Five members of the late shift at Station 72 came to the Board meeting with the Imager and demonstrated its capabilities and described how they use it. They thanked the District for purchasing the equipment.

B. Fire Hydrant Project & CDBG Grant Proposal Status. The TVVFD grant at a value of \$15,000 was on the County Supervisors Consent Agenda and was passed.

Treasurer Jones will be in contact with the County to determine next step.

C. PCWIN Action Status. Chairman Treese reported that the next PCWIN Board of Directors meeting will be held Thursday May 23.

D. Web Site Design Status. The TVVFD web site design is complete and is on the air at www.tvvfd.com. Chairman Treese was given 1 1/2 hours of training at GO! Web Solutions on May 8. The primary focus was on using WordPress to manage the website. Go! Web Solutions will train other Board members when asked.

Go! Web Solutions also made some additional revisions to our logo gto make the black lettering more readable.

E. Status of Hiring Grant Writer. Chairman Treese has not had the opportunity to contact James Grasham as to his availability to resubmit a grant request to Firehouse Subs for the September funding cycle.

F. Status of Proposed 2013/2014 Fiscal Budget. Chairman Treese took the proposed budget to the Territorial News on May 3 for publication on May 20, May 28, June 3, and June 10 to meet statute requirements. TVVFD Board will need to hold a special public meeting on June 19, 2013 to approve the budget. Territorial News will invoice TVVFD for \$120.52 for publication and affidavit of prove of publication.

G. Status of Rural/Metro Contract Renewal. Rural/Metro is still working on better methods of determining rate and rate increases. Other fire districts are considering the CPI average between the Medical and Transportation categories. Chief Stoltenberg to have more info next month.

H. Status of Capital Account and Equipment List. Treasurer Jones has set up the capital account with the County Treasurer's Office. He is also preparing the TVVFD equipment list.

7. New Business

Chairman Treese reported that he took the 2012 permanent-records documents to the County Microfilm Department on April 29 and they completed the task by May 14 and also provide the District with a DVD of the data at a cost of \$16.50. They will also store our microfilm in their controlled vault at no charge.

8. Call to the Public

Chairman Treese reluctantly submitted his resignation from the Board effectively immediately because of a serious medical condition requiring extensive, risky surgery that will take months to recover from. If his recovery progresses well he may be available for some low effort volunteer work.

9. Adjournment

As there was no further business to come before the Board, the May15, 2013 monthly meeting was adjourned at 7:40 P.M. on a motion by Chairman with a second by Treasurer Jones, and a unanimous 2 to 0 vote.

Roger Robinson, Board Clerk

Kaye Treese, Board Chairman