

Minutes Tanque Verde Valley Fire District

The Tanque Verde Valley Fire District Governing Board met on Wednesday, October 16th, at 7:00 p.m., at the Tanque Verde Unified School District Board Room, 2300 N. Tanque Verde Loop Road, Tucson, AZ 85749.

1. Roll Call

Meeting called to order at 7:02 p.m.

Present: Robert Jones, Board Treasurer
Roger Robinson, Board Chairman
Bruce Small, Clerk of the Board
Chief James Stoltenberg, Representative for Rural/Metro

All present joined in the Pledge of Allegiance

2. Approval of Sept 18, 2013 Meeting Minutes

Motion by Bob Jones, seconded by Bruce Small to approve the September 18th meeting minutes. It was carried by a unanimous 3 to 0 votes to approve the September 18, 2013 meeting minutes as presented.

3. Old Business

A. Update on annexation of Desert Willow Ranch property into TVVFD

Request from Rick Price was received to incorporate three parcels, known as Willow Ranch into TVVFD at any time this calendar year. Motion was made by Bob Jones, seconded by Bruce Small. Unanimous 3 to 0 vote. The incorporation information needs to be submitted to the following;

Rural Metro, Pima County Recorder's office, Voter registration division of the Pima County Recorder's office (to redraw map and notify voters), Pima County Assessor's office, Pima County Treasurer, and Pima County Clerk of the Board.

Original letter will be kept for records. Request will be made to Rick Price to notify TVVFD when lots are sold and provide names of owners.

Question raised about if a fire line is to be installed for a hydrant. James Stoltenberg said it will be required.

B. Update on contracting out Board Minutes for Transcription

Response was received from Karen Heider to transcribe board meeting minutes. Discussion took place on rate and terms of agreement. Bob Jones was asked to draw up the agreement. Motion by Bob Jones, seconded by Bruce Small. Put to a vote and carried by a 3 to 0 unanimous vote.

C. Revisit water line size and locations for future hydrant locations.

(This topic is combined with 3D below)

D. Review difference in 4" line and 8" line hydrant pressure and any effect on ISO rating.

Cost of an 8 inch line is 38 dollars per linear foot. Discussion took place on which is better – a fire hydrant on an 8" line and run hoses, or a fire hydrant on a 4" line in the middle of a subdivision. The response from Rural Metro was the 8" line.

Discussion then took place on location of new fire hydrants. Ft Lowell and Sourdough and Ft Lowell and Showdown. If hydrants are placed at these locations the first two engines on scene could lay 1600 feet of water hose and reach the majority of homes in this area. Any future lines will have to be 8 inch lines. These 8 inch lines will have no impact on ISO ratings. The ISO rating for TVVFD is shared with Rural Metro.

Motion by Bob Jones, seconded by Bruce Small. Put to a vote and carried by a 3 to 0 unanimous vote to install fire hydrants with 8 inch lines at these two locations.

Bruce Small had to leave meeting at this time.

4. New Business

A. Discuss consideration of annexation of new Tanque Verde Village Place subdivision

It was recommended that discussion be tabled until next meeting.

B. Discuss addition of Clerk Bruce Small as user to District web-site and cost

Training for Bruce Small to learn how to input and use the website will cost \$85 per hour. The trainer said that he could possibly discount it to \$65 per hour. He should be able to do all the training needed in one hour.

Discussion took place and it was recommended that the expense be made for all board members to attend the training. Motion was made and approved in a 2 to 0 vote as Bruce Small was not present.

C. Discuss future outline of TVVFD Board Positions and Responsibilities

Chairman Roger Robinson is putting together a procedures manual for all positions as well as organizing responsibilities of each position.

5. Fire Chief's Report

During September, 2013 there were 3 emergency calls. One was for a downed power line, two were medical calls, no exceptions and 7 other calls. Year to Date = 54 total within district with 2 exceptions for response times.

6. Treasurer's Report

Correspondence was received about the Rural Metro bankruptcy. It was entered into the record. This information is also available online. Minimal effect to date on the operation of Rural Metro in the Tanque Verde Valley Fire District.

At the beginning of September there was	\$163,256.86
Income taxes	\$ 9,000.00±
Expense paid to Rural Metro	- \$ 50,216.26
Ending balance	\$124,840.00

Capital Funds of	\$50,063.60
Interest income	\$ 31.59

7. Treasurer Bob Jones reported receipt of the following correspondence:

Letter from Property Tax Oversight Commission. Second levy for district is in proper order.

Application to IRS for EIN number was received. EIN #46-3668559.

TVVFD is now registered as a vendor with Pima County. This registration was needed in order to bill and receive payment from Pima County.

Discussion took place with attorney and CPA on applying for a nonprofit status. It was recommended to not apply.

Warrant resolution forms faxed to Treasurer's office becomes a permanent record.

9. Call to the Public

No public present.

10. Adjournment

As there was no further business to come before the Board, the October 16, 2013 monthly meeting was adjourned at 7:55 pm, by a 2 to 0 vote as Bruce Small was not present.

Roger Robinson, Board Chairman
Tanque Verde Valley Fire District

Bruce Small, Board Clerk
Tanque Verde Valley Fire District