

Minutes

Tanque Verde Valley Fire District

The Tanque Verde Valley Fire District Governing Board
met on Wednesday, November 20th, at 7:00 p.m.,
at the Tanque Verde Unified School District Board Room,
2300 N. Tanque Verde Loop Road, Tucson, AZ 85749.

1. Roll Call

Meeting called to order at 7:05 p.m.

Present: Robert Jones, Board Treasurer
Roger Robinson, Board Chairman
Bruce Small, Clerk of the Board
Chief James Stoltenberg, Representative for Rural/Metro
Karen Heider, transcriber

All present joined in the Pledge of Allegiance

2. Approval of October 16, 2013 Meeting Minutes

Motion by Bob Jones, seconded by Bruce Small to approve the October 16th meeting minutes. It was carried by a unanimous 3 to 0 vote to approve the October 16, 2013 meeting minutes as presented.

3. Old Business

A. Update on annexation of Desert Willow Ranch property into TVVFD

Follow up and send paperwork downtown to Robin, Clerk of the Board and Voter Registration.

B. Update on contracting Board Minutes out for Transcription

Roger Robinson discussed changing terms of the contract and procedures with the other board members. Discussion took place as to rate and terms of agreement. Roger suggested a flat rate of \$25.00 per month's minutes be established. Exception to this is if the total of words exceeded 1666 words. Then, it will be calculated at 1.5 cents per word for these extra words. Bob Jones was asked to draw up the agreement. Motion by Bruce Small, seconded by Bob Jones. Put to a vote and carried by a 3 to 0 unanimous vote.

C. Review progress of development on new hydrant locations.

The motion passed last month to approve new hydrant locations. Price was obtained for both 4" and 8" lines. These hydrants will be installed on 8" lines (38 dollars per linear foot). Verification of price and what would be the next step to proceed forward will be done by Bob Jones. Hydrants will be installed

at Showdown and Ft. Lowell, north side of street and Sourdough and Ft. Lowell, south side of street.

4. New Business

A. Discuss consideration of annexation of new Tanque Verde Village Place subdivision

Bob Jones has already talked to the developer, he indicated that they had just tapped into the sewer line. Chief James Stoltenberg has asked that a courtesy letter be sent to Rural Metro notifying them of new annexations. Information needed is parcel number and description of parcel/property.

B. Discuss possible need of new recording equipment and cost

The current recorder being used is furnished by Roger Robinson. It is not his personal recorder and it was suggested that the board purchase a recorder. Bruce Small said that he has a recorder that might be usable. Bob Jones suggested that they look at the recorder currently being used, an Olympus Puma recorder. It was decided that if one is found that meets the needs, that they go ahead and purchase it, (if the previous equipment used cannot be utilized). Approval is given to purchase up to 200 dollars without any other approval. Put to a vote a unanimous 3 to 0 vote was passed.

C. Discuss annual renewal of district insurance policy

New policy is a duplicate of what we already have, same coverage, same cost. Chairman Roger Robinson made a motion to renew insurance policy, Bob Jones seconded. Put to a vote it was a unanimous 3 to 0 vote to approve renewal.

D. Discuss scheduling an hour of training for members, on website development

Roger Robinson contacted Go Web Solutions. Their rate is 89 dollars per hour. They agreed to a discounted rate of 69 dollars per hour for TVVFD. It was agreed that training for all board members be set up. Motion to approve expenditure was made at the October meeting. Bruce Small will call Pauline at Go Web Solutions to schedule.

5. Fire Chief's Report

During October, 2013 there were 10 calls for district. 5 were emergency calls, 5 were non-emergency calls with no exceptions. Discussion took place on the number of calls, an error was noted (8 calls for service, 3 emergency and 5 non-emergency). Chief James Stoltenberg agreed to make the corrections for next month. Discussion also took place about whether Rural Metro has the roadway on Tanque Verde, they do not.

Chief Stoltenberg announced that Chief Tom Brandenburg who is the District manager has tenured his resignation. On 12/9/13 he will take an Assistant Chief position with Golder Ranch Fire Department. Jonathan McMann will be interim Fire Chief. Chief Stoltenberg will stay in his current position as Operations Fire

Chief as far as he knows. Their budgets will now be a calendar year budget instead of a fiscal year budget,.

Due to the Rural Metro bankruptcy the zones will be restructured (within the company) across the country. Currently there are 3 zones, which will become just two zones.

Four new Freightliner trucks were purchased on November 20th. Three are for Arizona and one for Tennessee. Of the three coming to Arizona, they will be going to Yuma, Maricopa and Tucson. Tender 79 coming back into service.

Mountain Vista Fire Department will end their contract with Rural Metro on 6/30/14.

PCWIN update – Mobile updates have started this week in vehicles. 8 vehicles per day will be done until completed.

6. Treasurer's Report

At the beginning of October there was	\$ 124,840.30
Taxes collected were	\$ 36,133.07
Reimbursement paid to Board chairman	\$ 29.71
Ending balance	\$ 168,958.94

Capital Funds of \$	50,085.80
Net gain was	\$ 26.70

7. Chairman Roger Robinson reported receipt of the following correspondence:

PCWIN – Notification of meeting was received. Chief Stoltenberg attends the meetings on TVVFD's behalf. He will notify the board when a vote is upcoming so that someone can attend the meeting as he cannot vote on TVVFD's behalf. The new radio system is currently planned for the first week of March.

Notification was received about elections. Chairman Robinson asked Bob Jones to check with Robin Brigode (Roger may check with Robin in person when he is downtown) on who was next up for election as they will need to file to run for office and file finances.

8. Request for future Agenda Items

Coordinate CPR classes and bring instructors in.

What can TVVFD do for community outreach efforts with the community served by TVVFD. What can the board do to assist?

Raise funds to acquire an AED for school campus.

Disaster Preparedness manual that can be given to a school district which they can then customize for their specific needs,

Chief Stoltenberg suggested that the TVVFD donate an AED to the school district. Cost is approximately \$1500 for 2 plus wall mount. There are 2 grade schools, 1 middle school and 1 high school. The AED units are made by Vizio Control. Roger Robinson asked James Stoltenberg to look at pricing,

9. Call to the Public

No public present.

10. Adjournment

As there was no further business to come before the Board, the November 20, 2013 monthly meeting was adjourned at 8:05 pm. Motion was made by Roger Robinson, seconded by Bob Jones, passed unanimously by a 3 to 0 vote.

Roger Robinson, Board Chair
Tanque Verde Valley Fire District

Bruce Small, Board Clerk
Tanque Verde Valley Fire District