

Minutes

Tanque Verde Valley Fire District

The Tanque Verde Valley Fire District Governing Board met on Wednesday, December 18th, 2013 at 7:00 p.m., at the Tanque Verde Unified School District Board Room, 2300 N. Tanque Verde Loop Road, Tucson, AZ 85749.

1. Roll Call

Meeting called to order at 7:05 p.m.

Present: Roger Robinson, Board Chairman
Bruce Small, Clerk of the Board
Chief James Stoltenberg, Representative for Rural/Metro
Karen Heider, transcriber
Absent: Bob Jones, Board Treasurer

All present joined in the Pledge of Allegiance

2. Approval of November 20, 2013 Meeting Minutes

A motion was made by Roger Robinson, seconded by Bruce Small to approve the November 20th meeting minutes. It was carried by a unanimous 2 to 0 vote to approve the November 20, 2013 meeting minutes as presented.

3. Old Business

A. Update on annexation of Desert Willow Ranch and Tanque Verde Village

Bob Jones is making contact and he is not present at this moment for this item. We will hold for discussion until his arrival or for the next meeting

B. Review and Signing of Transcription Letter of Agreement

Roger Robinson discussed changing terms of the contract and procedures with the other board members. Discussion took place as to rate and terms of agreement. Agreement has been signed by Karen Heider, Roger Robinson and Bruce Small. Bob Jones still needs to sign, no additional comments.

C. Review progress of annexation of contingent subdivisions.

Further development on Tanque Verde Village. Bob Jones will need to update board.

D. Discuss progress of purchase of new recording equipment

Bruce Small has been researching new recording equipment. He will try to learn Marantz and report at the next meeting.

E. Discuss progress in scheduling of website training.

Bruce Small has researched and their hours are Monday – Friday, 8-5, training can be set up during this time frame as well. Their office is located at 8478 E. Speedway. Bruce will set up training. Roger gave Bruce his availability of times for training.

4. New Business

A. Discuss consideration of TVVFD participation in PCWIN Executive Board.

Chief Stoltenberg explained that Rural Metro does not have a voice on the PCWIN Board because they are a “for profit” entity. Every other entity on the board are a governmental agency.

Discussion took place on how to handle a vote on behalf of TVVFD. Chief Stoltenberg said that he would notify Roger Robinson is a vote was coming up at a future PCWIN Board meeting. If Roger is unavailable to attend, he will appoint someone to attend the meeting and vote on TVVFD’s behalf. If that happens, then Roger Robinson must notify the PCWIN Board that he is giving his proxy to vote on his behalf for the TVVFD. This must be done in writing.

TVVFD has an IGA (Inter Governmental Agreement) with PCWIN. James Stoltenberg attends the meetings, including the Operations Working Group.

There will be additional fees under new radio system (PCWIN). Chief Stoltenberg said that he has emailed this new fee structure for radio costs.

B. AFDA 2014 Winter Conference – January 16-18 @ Laughlin, NV

Roger Robinson and Bruce Small cannot attend conference. July conference will be in Tucson.

C. Discuss annual renewal of Go Daddy Domain name

Renewal is due in February. Cost is \$14.99 / year. Roger Robinson made a motion to renew and accept invoice to pay. Bruce Small seconded, unanimous approval 2 to 0 vote.

D. Discuss registering for AZ Library.gov On-Line Records Management Trainings.

There is a lot of training available online. Classes for Records Management Statutes January 16 or July 16th. Public Records Statutes and Practices. Records Retention and Disposition, March 20th. Bruce Small will review to see what might be applicable, if any, to attend.

E. Discuss effect of changes in distribution of Abstract of Values by Pima County.

Bob Jones was looking into this and is not present to report to the board. Chief James Stoltenberg said that a lot of this information is online as an abstract, and ability to forecast for budgeting purposes.

5. Fire Chief's Report

During November, 2013 there were 12 calls for service. 7 calls were emergency, 5 were non-emergency. All were within 8 minutes. Press release went out on 12/17/13 regarding the bankruptcy being approved in Delaware Court for Rural Metro. They are formally out of bankruptcy in approximately 6 months. Chief Stoltenberg will continue to be the TVVFD liaison.

6. Treasurer's Report

At the beginning of November there was	\$ 168,958.94
Ending balance	\$ 204,035.14
Capital Funds of	\$ 50,085.80
Net gain was	\$ 19.68

7. Correspondence:

Roger Robinson reported that all correspondence was already covered. Bruce Small has none. Bob Jones is not present. Roger Robinson explained the insurance renewal contract received by Bob Jones recently and he delivered today. Roger Robinson and Bob Jones discussed and approved by a 2 to 0 vote.

8. Request for future Agenda Items

No agenda items.

9. Call to the Public

No public present.

Additional Items

James Stoltenberg requested that 5 ID tags be created for portable radios and 1 ID tag for thermal imaging camera. Total needs are 6 ID tags. Rural Metro will hold equipment for TVVFD. There ID tags are for the TVVFD property.

PCWIN Maintenance Radio Shop log. James Stoltenberg asked Roger Robinson if he wanted him to report on this activity for any TVVFD radios. Decision made to only report when it directly relates to TVVFD equipment. Roger Robinson directed this be the SOP.

10. Adjournment

As there was no further business to come before the Board, the December 18, 2013 monthly meeting was adjourned at 7:50 pm. Motion was made by Roger Robinson, seconded by Bruce Small, passed unanimously by a 2 to 0 vote.

Roger Robinson, Board Chair
Tanque Verde Valley Fire District

Bruce Small, Board Clerk
Tanque Verde Valley Fire District