

# Minutes

## Tanque Verde Valley Fire District

The Tanque Verde Valley Fire District Governing Board  
met on Wednesday, January 21, 2015, at 7:00 p.m.,  
at the Tanque Verde Unified School District Board Room,  
2300 N. Tanque Verde Loop Road, Tucson, AZ 85749.

### 1. Roll Call

Meeting called to order at 7:03 p.m.

Present: Robert Jones, Board Treasurer  
Roger Robinson, Board Chairman  
Bruce Small, Clerk of the Board  
Chief Glenn Pittenger, Representative for Rural/Metro  
Battalion Chief Willie Treach, guest  
Karen Heider, transcriber

All present joined in the Pledge of Allegiance

### 2. Approval of November 19<sup>th</sup>, 2014 meeting minutes

Bob Jones made motion, Roger Robinson 2<sup>nd</sup> the motion, approved 3 to 0

### 3 Old Business

#### A. Update on the nearing completion of the Fire Hydrant Project

One step left, and that is to receive reimbursent from County Grant Funds. It ran \$2000 - \$3000 over budget. Both hydrants are in.

#### B. Update on progress in either updating or identifying new website for the TVVFD.

Bob Jones found one company and hasn't researched it as yet. Roger Robinson has not heard anything after making several attempts. Roger Robinson asked Bob Jones to obtain several quotes, if possible.

### 4 New Business

#### A. Official acknowledgement of Board Clerk Bruce Small's election to the TVVFD Board

Bruce Small has taken seat with board for a 4 year term since election.

#### B. Delivery of Open Meeting laws to the Board and newly elected Board Bruce Small Ref: <https://azag.gov/agency-handbook>

#### C. Status of a new TVVFD District Map.

Bruce Small is working on a new map. He showed the Board what he had so far. It needs street names, boundary.

## 5 Fire Chief's Report

Total calls for Nov – 3 emergency      4 non-emergency  
Total calls for Dec – 5 emergency      3 non-emergency

For calendar yr 2014 = 107 which is 87% compliant

### A. Any info on administrative or contractual concerns of adding Amity to the TVVFD.

Chief Treach came to the meeting to discuss Amity. He said that Amity may be annexed into the city. Discussion then took place on where the city has already annexed, Amity is considered a commercial property. TVVFD handles residential only. What changes might TVVFD expect if the city doesn't annex Amity and TVVFD took them into the district. Will the contract between Rural Metro and TVVFD change, and how much will it cost? Amity should have already signed a pre-annexation agreement in order to increase water mains and hydrants. Decision to wait and see what happens next with Amity.

Chief Pittinger asked, does annexing commercial property change status on TVVFD? Chief Treach said no. In his experience it is based on assessed value and nothing else.

### B. Follow up on Fire Marshall's notification of fire hydrant locations in Desert Willow Ranch

Desert Willow Ranch is now part of district boundaries. Any new project that TVVFD wishes to annex projects must go through Chief Treach's office for approval. The Board does not have authority to approve any new development or changes. The Fire Marshall's office has the only authority to approve development or changes to existing projects.

Bob Jones said Desert Willow Ranch builders approached Board for approval on hydrants. They assumed the district had authority to approve. All parties have now been informed. Chief Treach told Roger Robinson that in the future he needs to be involved in this first before any development occurs.

Chief Treach had to make many changes to the plan/map. He did require sprinklers for each home because there was a single access point for the development. He also made changes to the fire code with Desert Willow Ranch. Permits have been issued to them.

## 6. Treasurer's Report

### A. Report of payments of annual Board operating expenses (Insurance, AZFDA, etc)

Roger Robinson asked Bob Jones if payment has been made to VFIS Insurance and AZ Fire District. Bob Jones responded that they were paid. He does this routinely. Joint check agreement to Dana Kepher Co

B. Status of TVVFD 2014 annual audit.

Bob Jones advised that the audit is ready and available for pickup. Bob advised that the auditor had a question about what budgets TVVFD has.

Balance at the beginning of December was           \$221,008.62

Ending balance           \$181,566.04

7. Correspondence

A. E-mail from Pima County Clerk to provide Open Meeting Laws to newly elected member.

Roger Robinson got notice of Open Meeting laws.  
Conference in Laughlin, Glen Pittinger attended

8. Request for future agenda items.

No items. Next meeting set for March, third Wednesday.

9. Call to the Public

No public present.

10. Adjournment

As there was no further business to come before the Board, the January 21, 2015 monthly meeting was adjourned at 7:51 pm, by a 3 to 0 vote. Roger Robinson made motion, Bruce Small seconded.

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Roger Robinson, Board Chairman  
Tanque Verde Valley Fire District

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Bruce Small, Board Clerk  
Tanque Verde Valley Fire District