

# Minutes

## Tanque Verde Valley Fire District

The Tanque Verde Valley Fire District Governing Board  
met on Wednesday, May 20, 2015, at 7:00 p.m.,  
at the Tanque Verde Unified School District Board Room,  
2300 N. Tanque Verde Loop Road, Tucson, AZ 85749.

### 1. Roll Call

Meeting called to order at 7:03 p.m.

Present: Roger Robinson, Board Chairman  
Bruce Small, Clerk of the Board  
Steven Ruetz, Treasurer  
Chief Glenn Pittenger, Representative for Rural/Metro  
Karen Heider, transcriber

There was no flag present, no pledge was said

### 2. Approval of March 18, 2015 meeting minutes

Roger Robinson made motion, Bruce Small 2<sup>nd</sup> the motion, approved 3 to 0..

### 3 Old Business

#### A. Update on the termination of Go-Web Solutions as website service

Roger Robinson received an invoice from Go-Web Solutions. Roger Robinson sent email cancelling them. Three weeks later Bob Jones received another bill. Roger Robinson and Bob Jones sent another email to them to remove Bob Jones from contract and 2<sup>nd</sup> notice that the contract would not be renewed.

#### B. Vote on contract for the new website service for the TVVFD.

Bruce Small located Harness Technology and has initiated contract proposal with them for maintenance of the website. Harness Technology will manage the site and upload the last 2 years of agendas and minutes. The Board members will be updated as well.

#### C. Update on Status of the new TVVFD District Map with Pima County

The TVVFD District map has been updated.

### 4 New Business

#### A. Official swearing in of Steven Ruetz as a new member of the TVVFD Board

Roger Robinson swore Steven Ruetz into office as a Member of the TVVFD Board. Steven Ruetz signed the verbiage sworn to. He will sit on the TVVFD board as a voting member.

B. Vote on Steven Ruetz as a countersignature for the TVVFD Board's account

Roger Robinson made motion, Bruce Small seconded the motion. By a 2-0 vote it was passed. Steven Ruetz abstained from the vote. Steven Ruetz signed paperwork as signator, copy to Steven Ruetz from Roger Robinson.

C. Discuss possible change in cell phone service for TVVFD

The current rate for the TVVFD cell phone service is \$80 per month. There are no calls out, no data done, and few calls in. PCS Metro is \$30 per month with unlimited talk, text and data. Roger Robinson made a motion, Bruce Small seconded the motion to change cell phone service. It was passed by a 3 to 0 vote to have PCS Metro as the new cell phone provider. The phone number will be forwarded to Bruce Small for any calls being received.

D. Vote to unsubscribe from certain E-mail equipment advertisers

The TVVFD email account is receiving a lot of junk emails, mostly equipment oriented sales emails. TVVFD doesn't deal with equipment. Rural Metro does and they are already receiving those emails. Roger Robinson will unsubscribe. RR made a motion to unsubscribe from these emails, Bruce Small seconded the motion. Motion was passed by a 3 to 0 vote.

5 Fire Chief's Report

	Total calls	Emergency	Non-emergency
January	10	5	5
February	10	6	4
March	5	2	3
April	7	2	5

Discussion took place on how to submit data for web site. Glenn Pittenger will provide information on a calendar year. He will submit 2013, 2014, and 2015.

Glenn Pittenger discussed with Bob Jones the addendum between Rural Metro and TVVFD. Glenn Pittenger used same figure as language in contract. The language in the contract reads as developed property. Square footage of developed property, if it is undeveloped property that there is no value or no charge. Once the homes are built then a valuation is determined and there will be a cost to TVVFD. It is calculated as square footage times the rate. 1500-2000 sf is one rate, 2000-2500 sf is a different rate.

Desert Willow Ranch may possibly be recognized by the county as developed property on Real Property, and be reflected on tax rolls by January 2016.

Glenn Pittenger wants to fix the address used for TVVFD. The addendum was passed out by Glenn Pittenger. Roger Robinson is signing the addendum.

The rate calculated doesn't change unless square footage expands.

The proposed TVVFD contract with Rural Metro is preliminarily budgeted for the 2015/2016 tax year for \$200,464.99. Roger Robinson made the motion to accept the proposed rate, Bruce Small seconded the motion. The motion passed by a 3 to 0 vote. The first payment is due July, 2015.

Glenn Pittenger advised that he attends the PCWIN meetings. But, he does not have voting rights. He said that if there was something that needed to be voted on, one of the board members must go to vote, as Glenn Pittenger can't vote. Steven Ruetz will begin attending the meetings.

District disaster plan – Glenn Pittenger discovered that Rural Metro is part of Pima County's OEM's emergency management plan. Roger Robinson commented that this particular plan is a documented and recorded plan by Pima County and doesn't have to be recorded with the Arizona Library Commission. There is no plan specifically for TVVFD or Rural Metro. Steven Ruetz will read the presented copy of the Pima County plan to see if there is information that could be gleaned that could affect TVVFD and posted on web site for residents.

## 6. Treasurer's Report

### A. Report of monthly Pima County Treasurer's Report

March report – Start – 173,784.46	End – 198,904.56	Capital – 50,411.45
April report - Start - 198,904.56	End - 184,566.32	Capital - 50,431.39

The disbursement of funds was listed in the Treasurer's report.

Roger Robinson will take the TVVFD budget as written to Craig Horn of Pima County Finance to find out how the over estimation occurred so it doesn't happen again in the future. Question will be asked of Craig Horn – How to avoid excessive surplus?

### B. Status of TVVFD 2015-2016 Preliminary Budget Proposal.

Arizona Revised Statute requires preparation and posting of next FY Budget for approval and submission to the county before August 1<sup>st</sup>. The 2015-2016 FY Budget proposal will be prepared for review and approval, by Bruce Small and Roger Robinson, for a Special Budget Meeting prior to the next district meeting.

\$225,808.00 is the currently proposed disbursement for next year's budget.

7. Correspondence

A. Information for registration AZ Fire District Assoc. Conference in Tucson

The conference will be at Loew's Ventana Canyon Resort on June 25-26. Roger Robinson and Bruce Small do not wish to attend. Steven Ruetz is considering attendance. BS made a motion to allow Steven Ruetz to attend and to cover the cost if he chooses to attend. Roger Robinson seconded that motion. Motion passed 2 to 0. Steven Ruetz will let Roger Robinson know his decision.

B. Notice of new Region and Representative for the AZ Fire District Association

Email received from Les Paul Caid, he is the fire chief for Rio Rico FD. He is the new representative for District 6 for the AZ Fire District Association

C. Attendance request notification for the PCWIN Board Meeting, May 28<sup>th</sup>

If Steven Ruetz so desires to attend as Representative for TVVFD.

8. Request for future agenda items.

No items. Next meeting set for July 15<sup>th</sup>, 2015.

9. Call to the Public

No public present.

10. Adjournment

As there was no further business to come before the Board, the May 20, 2015 monthly meeting was adjourned at 8:18 pm, by a 3 to 0 vote. Roger Robinson made motion, Bruce Small seconded.

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Roger Robinson, Board Chairman  
Tanque Verde Valley Fire District

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Bruce Small, Board Clerk  
Tanque Verde Valley Fire District