

Minutes
Tanque Verde Valley Fire District

The Tanque Verde Valley Fire District Governing Board
met on Monday, November 21, 2016 at 6 pm
at the Kirk-Bear Canyon Library, 8959 East Tanque Verde Road,
Tucson, Arizona, 85749 in Conference Room A for a regular bi-monthly meeting.

The meeting was called to order at 6:02 pm.

Present: Bruce Small, Board Chairman
 Steve Ruetz, Clerk of the Board
 Layne Lundeen, Treasurer
 Roger Robinson, guest

The board presented Roger Robinson, recently retired as Board Chairman, a plaque in gratitude for his years of service on both the BARECA board and the fire district board.

The minutes of the September 21, 2016 meeting were reviewed. Motion to accept the minutes by Steve, second by Bruce. The motion passed 3-0.

Bruce reported on the fire district cell phone contract. We were paying \$52 a month to AT&T for service, so I switched the service to Grasshopper at \$17 a month. The downside is Grasshopper does not invoice, so I pay the account personally and will ask for reimbursement every two months. Beth Ford, the county treasurer, has approved the procedure. The board had no objections.

Bruce reported on updates to the fire district website. To increase transparency I've added an area where signed contracts and paid invoices can be viewed. Pima County MapGuide is behind on updating the fire district boundary map, and as soon as that is updated I'll have Wendell update our website with the new map.

Bruce and Steve reported on the fire district board manual, which will contain a step by step guide and examples for all of our procedures. Bruce hopes to have the annexation section completed by the end of the year. Steve has a binder and agreed a printed manual is best.

Bruce reported on discussions with 49ers on possible annexation into the fire district. I told the 49ers HOA that the fire district will handle the paperwork and cover the annexation costs, but the HOA will be responsible for the difficult task of getting the petitions signed. There is some scepticism because they don't understand how we can offer a lower rate than Rural Metro, and I've explained the factors to them.

The fire chief's summary report was distributed.

Bruce gave the board a summary of our monthly balances for the past 18 months, as provided by Beth Ford. Our annual report is due at the end of the year and I am preparing that instead of paying Polleys and Associates; preparing the report has given me needed insight into our finances. We have two accounts with the county treasurer – the regular account and a capital improvements account. There is no advantage to having two accounts and it just adds paperwork. The board members signed a letter to Beth Ford asking her to consolidate the two accounts.

Bruce presented a request for reimbursement for two FedEx office printings from last summer, the plaque for Roger, and two Grasshopper monthly invoices for a total of \$96.01. Steve and Layne reviewed the receipts and signed check #362.

The meeting was adjourned at 6:19 pm.

A handwritten signature in purple ink that reads "Bruce Small".

Bruce Small, Board Chairman
Tanque Verde Valley Fire District