

## Minutes of the Tanque Verde Valley Fire District

The Tanque Verde Valley Fire District Governing Board  
met on Monday, January 18, 2017 at 6:30 pm  
at the Kirk-Bear Canyon Library, 8959 East Tanque Verde Road,  
Tucson, Arizona, 85749 in Conference Room A for a regular bi-monthly meeting.

The meeting was called to order at 6:45 pm.

Present: Bruce Small, Board Chairman  
Steve Ruetz, Clerk of the Board  
Layne Lundeen, Treasurer

The minutes of the November 21, 2016 meeting were reviewed. Motion to accept the minutes by Steve, second by Layne. The motion passed 3-0.

Bruce reported the Pima County MapGuide fire district boundary map has been updated, and our website has the new map.

Bruce reported the fire district board handbook is up to 150 pages and nearing completion. Steve led a discussion in depth on the board procedures, archives on our website, AOL archived e-mails, and updating the thumb drives Roger had provided. Layne offered options on sharing files through Google. Bruce will copy the handbook pages completed for Steve.

Bruce reported there have been no responses on any of the annexation letters. Layne would like to try prompting the San Domingo residents to join, and Bruce will provide him with sample information letters.

The fire chief's summary report was distributed.

Bruce gave the board a summary of our monthly balances for the past 19 months, as provided by Beth Ford. Our two accounts have been merged into one.

Bruce presented a request for reimbursement for two Grasshopper monthly invoices for a total of \$70.41. Steve and Layne reviewed the receipts and signed check #365. Bruce explained that check #357 to Tom Benavidez was never deposited, so Pima County has put a stop on that check, and we signed a replacement #366.

Steve will coordinate the next meeting in March.

The meeting was adjourned at 7:27 pm.

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Bruce Small, Board Chairman  
Tanque Verde Valley Fire District